



RMS PTSO Volunteer Opportunity Descriptions

Fundraising Committee	Events
<p>Membership: Responsible for all registration paperwork, online registration, and final membership records for future use.</p>	<p>Grade Level Socials: Organize social concessions such as ordering pizza, inventory snacks and buying needed treats. Sell concessions the day of the social.</p>
<p>Electronic or Clothing Drives: Help coordinate dates in Fall, Winter, and Spring to hold drives. Work with the communications team to promote drive.</p>	<p>New Family Meet & Greet: Organize and plan a morning and/or evening gathering for families that are new to RMS. Greet families during the event, help answer questions, set up and clean up.</p>
<p>Spirit Nights: Coordinate monthly Spirit Night fundraisers at local restaurants. Follow up with the manager to collect donated funds.</p>	<p>Book Fair: Volunteers needed to help work the book fair in November during the day. Super easy and you select your shift.</p>
<p>Spirit Days: Students donate \$1 to wear PJs, hats, etc. Help is needed to spread the word to students and communicate the process of fund collection to the teachers.</p>	<p>Holiday House Collections: Organize and collect holiday gift donations for The Place of Forsyth County during the holiday season.</p>
<p>Other Fundraisers: These will be determined as needed based on the budget. The fundraising team will identify fundraisers that will maximize the benefit to the PTSO financially.</p>	<p>Principal Meet & Greet: Organize and plan a morning and evening gathering for our families to get to know our administration. Set up and clean up after the event. Great way to interact with our admins.</p>
Communication/Technology Committee:	General Volunteers:
<p>Posters/Flyers: Create and design various posters, flyers, documents for the various events and activities. Can easily be done from home</p>	<p>General Volunteer: There are always odds and end tasks to do that can't be planned. An email would be sent describing the task and if you can help great. If not, simply ignore the email. We need you!</p>
<p>Social Media/Website: Monitor and manage our Facebook, Twitter, and Instagram pages, and our website. You can do this at home on your own schedule. Training will be provided.</p>	<p>Health Screening: Perform hearing or vision screenings on students. Training will be provided.</p>
<p>Signup Genius: Create and manage our volunteer needs using Signup Genius. Manage our email mailing list and send requests as needed.</p>	<p>Board Member: Serve as a PTSO leader in the President, Vice President, Secretary, or Treasurer role. Requires annual commitment and attendance at monthly board meetings. A fulfilling way to serve the RMS community!</p>
<p>Bulletin Board: Update PTSO bulletin board in the Rotunda with timely PTSO information on a quarterly basis.</p>	<p>School Volunteers: Help in the front office or media center by making copies, organizing supplies, etc. Flexible schedule.</p>
Hospitality Committee	
<p>Refreshment Donations: Occasionally throughout the year we will request purchased baked goodies or beverages. If you can drop off goodies to the school this would be a HUGE help and super easy.</p>	
<p>Staff/Volunteer Appreciation: Throughout the year we offer a meal or treat for all the teachers/staff/volunteers. We recognize our bus drivers, counselors, custodians, secretaries, volunteers, etc. Help is needed in planning, setup, cleanup.</p>	
<p>Surprise & Delight: A couple of times throughout the year, we like to surprise our teachers and staff with some simple treats. Help is needed to set up and/or take a cart around the hallways to deliver a "treat".</p>	



Please complete the other side and return to RMS PTSO – Thank you for your support!